

Job Opening

Distribution Engineering Specialist (DISPATCHER) –Night Shift Position
Santee Electric Cooperative, Inc. – Kingstree Office – 1 position open

Position Objective

Actively manage and coordinate all communications with various internal personnel, external groups and organizations, and member owners to ensure the efficient and safe delivery of all field services.

A Summary of Responsibilities Include:

- Plan, direct, and coordinate field operations, including service requests and service restoration.
- Maintain accurate electronic records and files.
- Monitor facilities and properties to ensure efficiencies and to identify breaches and security risks.
- Assist in providing member services.

Qualification and Skill Requirements:

- Skill and knowledge normally acquired through an Associate's degree with a minimum of three years of work experience in a technical area
- Sense of urgency with a strong ability to multitask under pressure.
- Excellent attention to detail
- Strong organizational skills
- Well-developed oral and written communication ability
- Ability to exercise good judgement and think critically to solve problems.
- Ability to positively and professionally interact with both internal and external entities.
- Computer proficiency (Microsoft Excel and Word experience)
- Knowledge of geographical area as well as an ability to read maps.
- Knowledge in SCADA and GIS preferred.

Must Haves:

- Ability to work night Shift, day shift, weekends, holidays, and occasional overtime.
- Comfortable working independently and in a team environment
- WIN Certification Scores
Locating Information – 4
Reading for Information – 3
The WIN test can be taken at SEC.

This position has a 6-month probation period.

Please email careers@santee.org to have the application sent to you for completion. Once the application is received, the WIN test will be scheduled.

Job opening closes on 12/12/2023.

Minimum: \$24.84/hr.

EOE

M/F/V/H

Posted 11/14/2023.